



## Walnut Creek Special Utility District

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### Minutes for Walnut Creek SUD Board of Directors Regular Meeting June 12, 2023

Directors Present: Mike Gilley, Al Garrett, Beth Correll, Jim Cox, and Frank Henderson  
Employees: James Blackwood, Denise Taylor, Perry Day, James Stevens, and Mike Holloway  
Others Present: Engineer Bill Lohrke

The meeting was called to order by Mike Gilley, at 4:00 P.M. noting the agenda was posted in accordance with Chapter 551, Texas Local Government Code. Quorum was established. The meeting was held at the District's office located at 1155 W Highway 199 Springtown, Texas. The invocation was given by Al Garrett. The Pledge of Allegiance was led by Mike Gilley.

**Open Forum** – No participation.

**Consent Agenda** – Jim Cox moved to approve the consent agenda as presented. Seconded by Frank Henderson. Motion carried 5-0.

#### General Session:

- A. Consideration and/or action to adopt the proposed drug policy. Beth Correll moved to adopt the proposed drug policy. Seconded by Al Garrett. Motion carried 5-0.
- B. Consideration and/or action to add the day after Thanksgiving and ½ day Christmas Eve to the holiday list. Jim Cox moved to add the two proposed holidays along with Good Friday. Seconded by Al Garrett. Motion carried 5-0.
- C. Consideration and/or action to approve a professional services agreement with Quiddity. This item will be considered during the Executive Session.
- D. Consideration and/or action to approve the requested water increase by the City of Paradise. Mike Holloway stated that the increase would stretch the system thin. Bill Lohrke stated that hydraulics would allow this increase. Motion by Jim Cox to deny the request to increase the amount of water to the City of Paradise to 505 gpm. Seconded by Frank Henderson. Motion carried 5-0.
- E. Consideration and action to approve the increased cost of employee insurance. Jim Cox moved to select Option 4 from TX Health Benefits Pool. Seconded by Al Garrett. Motion carried 5-0.
- F. Consideration and/or action on 2000 NW Parkway request. Frank Henderson moved to require 6" lines to be installed. Seconded by Jim Cox. Motion carried 5-0.
- G. Engineer's project report – Bill Lohrke presented a work outline for current projects and updated the board with the details. See Exhibit A. Bill requested to reactivate the study to merge with West Wise SUD. This will be added to the next regular meeting agenda.
- H. Legal and professional reports – None.

**General Manager Report**

- A. Update on Construction Projects. See Exhibit B.
- B. Meter Project Status
  - a. James Stevens reported that Diehl meters were reading at 74% down from 96%. There is a software issue that is being researched.
  - b. 60 MIUs have been installed since May 26th.
  - c. Mike Holloway reminded the board that we are moving into the high usage time of year.

**Executive Session**

Mike Gilley opened the Executive Session at 5:19 P.M.

The Board reserves the right to enter closed or executive session at any time during this meeting to discuss any of the matters, to the extent authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Personnel Matters), 551.076 in accordance with Tex.Gov.t Code Ann. Chapter 551, Subchapter D.

- 1. Pursuant to the Texas Government Code, Section 551.074, the Board will meet in Executive Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an employee, General Manager.
- 2. General Session item c. will be addressed in the Executive Session

Mike Gilley reconvened into regular session at 6:12 P.M.

**Action From Executive Session**

The Board may vote and/or act upon each of the items discussed in the Executive Session.

- 1. Beth Correll moved to have interviews scheduled for Wednesday, June 21, 2023, and Thursday, June 22, 2023. Seconded by Al Garrett. Motion carried 5-0.
- 2. No action.

Jim Cox moved to adjourn the meeting at 6:14 P.M. Seconded by Frank Henderson. Motion carried 5-0.

  
Beth Correll Secretary