



Walnut Creek Special Utility District

P.O. Box 657
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Springtown, Texas 76082
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Minutes for Walnut Creek SUD Board of Directors Regular Meeting April 21, 2025

Directors Present: Mike Gilley, Jim Cox, Beth Correll, Mark Green and Bill Roesicke.
Employees: Perry Day, Denise Taylor, Beverly Griffith, and James Stevens
Others Present: Trevor Truss

The meeting was called to order by Mike Gilley, at 4:00 P.M. noting the agenda was posted in accordance with Chapter 551, Texas Local Government Code. Quorum was established. The meeting was held at the District's office located at 1155 W Highway 199 Springtown, Texas. The invocation was given by Mark Green. The Pledge of Allegiance was led by Jim Cox.

Open Forum – Jolee Skinner was introduced as the new reporter for the Springtown Epigraph. She will be covering future meetings.

Consent Agenda – Mark Green moved to approve the Consent Agenda as presented. Seconded by Bill Roesicke. Motion carried 5-0.

General Session:

- A. Consideration and/or action to call a Special Meeting in May for election canvassing. Jim Cox moved to change the regular meeting scheduled for Monday, May 19, 2025, to Wednesday, May 14, 2025, to meet the canvass deadline. Seconded by Mike Gilley. Motion carried 5-0.
- B. Consideration and/or action to accept the Annual Audit report. Kyle Caperton with MCPA, PC, went over the FY 2024 Audit Report stating that it was a very good audit. He had no issues to report. Jim Cox moved to accept the FY 2024 Audit report as presented. Seconded by Mark Green. Motion carried 5-0.
- C. Review and discuss proposed Social Media Policy. Mike Gilley moved to approve the Social Media Policy for Board Members. Seconded by Jim Cox. Motion carried 5-0.
- D. Engineer's project report. Trevor Truss reviewed the current project report. Exhibit A. He reported that the new Paradise High school doesn't have the water needed for fire suppression.
- E. Legal and professional reports. Election update. Early voting begins Tuesday, April 22, 2025. The RFP for Legal Services resulted in no submissions. Next steps will be determined.

General Manager Report

- A. Update on Construction Projects. See Exhibit B. Perry Day updated the board on project status. Generator update – generators were ordered in April 2024, still waiting on the final delivery. We are working with our electrician to schedule installation.

- B. Meter Project Status – Reads continue at 98% success rate. Eleven collectors will be purchased this year. The AMI project will be completed by next year.

Mike Gilley adjourned the meeting at 5:18 P.M.



Beth Correll, Board Secretary

exhibit A

E.S. & C. M., Inc.
Civil & Environmental Engineers · Planners · Construction Managers
Texas Registered Engineering Firm No. F-12080

April 17, 2025

Mr. James Blackwood, General Manager Walnut
Creek Special Utility District
P.O. Box 657
Springtown, Texas 76082

Engineer's Monthly Report to the Board of Directors Meeting For April 21, 2025

Dear Mr. Blackwood:

For your Board of Directors Meeting, I have listed an outline of our work for the District as follows:

I. Bond Projects

Projects Under Construction:

1. Surface Water Treatment Plant Expansion
Contract Amount = \$4,298,000.00
Status: Actual construction start date July 2025 due to long lead times for treatment units.
2. 2 MG Ground Storage Tank at Plant Site
Contract Amount = \$2,549,400.00
Status: 90% complete
3. 0.5 MG Ground Storage Tank Rehab at Plant Site
Contract Amount = \$568,607.00
Status: Project Complete
4. FM 920 Booster Pump Station Expansion
Contract Amount = \$2,774,500.00
Status: 60% complete
5. 1 MG Ground Storage Tank at FM 920 Booster Pump Station
Contract Amount = \$1,544,000.00
Status: 90% complete

6. FM 51 Booster Pump Station
Contract Amount = \$2,789,300.00
Status: 60% complete
7. 0.5 MG Ground Storage Tank at FM 51 Booster Pump Station
Contract Amount = \$1,292,400.00
Status: 90% complete
8. 0.5 MG Elevated Storage Tank at Thomas Rd. and Johnnie Dr.
Contract Amount = \$2,163,000.00
Status: 60% complete
9. Water Line Between Keeter Elevated Tank and Jaybird Booster Station
Contract Amount = \$7,199,912.79
Status: 80% complete
10. FM 51 16" and 12" Water Lines
Contract Amount = \$2,053,302.90
Status: 10% complete
11. 12" Water Line Knob Hill From Jay Bird Ln. to FM 730
Contract Amount = \$2,229,533.68
Status: 5% complete

Total Project Contract Amounts = \$29,461,956.37

Projects in Design Phase:

1. 1.5 MG Ground Storage Tank Partition Curtain
Plans are complete for this project. This project bidding and construction Fall/Winter months when water demand is lowest.
2. FM 51 Elevated Storage Tank
The 1 acre site for this tank has been purchased. The plans for the tank have been revised based on the new site and are in the final completion stage. We will advertise this project for bid beginning on May 1, 2025 and open bids on May 15, 2025.

3. 20" Water Line From FM 920 Booster Pump to Agnes Elevated Storage Tank
Survey work is done. Construction plans are being finalized and this project should be ready to bid by May 1, 2025.

4. Three Skillet Rd., Roads Ln & Shady Ln. 12", 8" & 6" Water Lines
The completion of this project has been put on hold for now. We would like to see how much of the bond funds remain after bidding the FM 51 Elevated Tank and the 20" Water Line From FM 920 Booster Pump to Agnes Elevated Storage Tank. After that we can evaluate the project and see if there needs to be any changes to the scope of the proposed project.

II. Private Developments

1. We are currently working on and have complete numerous feasibility reports for new developments within the district. We are also working with the engineers for Paradise ISD to assist them with the water needs for the new Paradise High School.

III. Miscellaneous Projects and Work

Sincerely,

Trevor Truss, P.E.
Project Manager
E.S.&C.M., Inc. Engineers

General Managers Report

- Construction on the following projects, from the bond, are underway in some form: -
 - 1,000,000 gallon ground storage tank on F.M.920. This tank is complete and painting is underway. Tie in for 12" was done on 3/11/25. Options for the 16" tie in are being explored so as to not shut off water to Poolville.
 - 2,000,000 gallon ground storage tank at the water plant. The tank is complete and awaiting tie in so that disinfection can be completed.
 - 2, 2 million gallons a day filters at the water plant. Construction has started.
 - Booster plant expansion F.M.920 ties in with 1,000,000 gallon tank at this location and is nearing completion. See 1,000,000 Ground storage tank above.
 - South F.M. 51 booster pump station. 80% complete
 - 500,000 gallon storage tank south F.M. 51. Construction is near complete on tank piping is still being installed and the tank is still awaiting paint crew.
 - Major water line upgrade from Keeter Rd to Jaybird lane consisting of:
 - 27,504' of 16" water line
 - 18,273' of 12" water line
 - 2,052' of 8" water line. This project is 70% complete.
 - Project is near 80% complete
 - 500,000 gallon elevated tank Thomas Rd. Ready for paint

_ Construction has begun on the Water line project along South FM 51 and crossing the Olmstead property. 35% complete

- Construction projects that have been completed from the bond
 - Emergency 16" water line upgrade from Jaybird Lane to Veal Station Rd.
 - _ Upgrade of 300,000 gallon elevated storage tank (Partagas Tank) raising the tank 58' higher
 - Emergency repairs to 500,000 gallon clear well at water plant

Bids will be taken soon for the 500'000 gallon elevated storage Tank to be built South of Veal Station Rd on Melvin Woody's property. The purchase of the property was completed 1/28/25. Preliminary work has begun.

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- 31 new meters have been set, 51 meters changed out and 34 MIU units have been set since last month's meeting. For the year thus far 169 meters have been changed out, 118 new meters have been set.
- 393 work orders were completed from 3/17 thru 4/15
- There have been 3 boil water notices since February's meeting. See attached
- Emergency generator installation is underway at the water plant, Jaybird lane pump station and 2123 pump station. These meet TCEQ Emergency Preparedness Plan standards. The Generator for the 920 pump station is still on backorder. These Generators were ordered in March of 2024.
- The next meeting of the Wise Regional Water District will be on 4/23/25 Perry Day and myself will be attending to follow progress

reports. Walnut Creek SUD is now a member and will have a seat on the Board of Directors.

- 402 line locates have been completed between 3/12 and 4/15