



## Walnut Creek Special Utility District

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### Minutes for Walnut Creek SUD Board of Directors Regular Meeting March 18, 2024

Directors Present: Mike Gilley, Al Garrett, Beth Correll, Jim Cox, and Frank Henderson  
Employees: James Blackwood, Denise Taylor, Perry Day, and James Stevens  
Others Present: Bill Lohrke

The meeting was called to order by Mike Gilley, at 4:00 P.M. noting the agenda was posted in accordance with Chapter 551, Texas Local Government Code. Quorum was established. The meeting was held at the District's office located at 1155 W Highway 199 Springtown, Texas. The invocation was given by Al Garrett. The Pledge of Allegiance was led by Mike Gilley.

**Open Forum** – Customer Jane Galvin at 128 Clayton Crossing, Springtown spoke concerning lack of notifications based on the Drought Contingency Plan. She commented on areas that are unable to vote in the election for board members. She also discussed getting a second water connection at Eagle Mountain Lake. She stated with current conditions, that Stage 3 would be implemented by June. Customer Tabitha Harris of 2490 CR 4790, Boyd, spoke concerning being told that water accounts with large credit balances would be discouraged. She likes to keep a large credit balance on her account in the event of a leak or other emergency.

**Consent Agenda** – Jim Cox moved to approve the Consent Agenda as presented. Seconded by Frank Henderson. Motion carried 5-0.

**Public Hearing** – The Board will hold a public hearing for customer input for the Water Conservation and Drought Contingency Plan for Walnut Creek SUD.

President Mike Gilley opened the public hearing at 4:12 P.M.

Jane Galvin brought up questions and comments concerning the proposed updates to the plan. Answers were given by staff. Other questions to be addressed would be sent to the GM.

President Mike Gilley closed the public hearing at 5:16 P.M.

**General Session:** Opened at 5:16 P.M.

- A. Consideration and/or action to approve the Revised Employee Handbook. Jim Cox moved to approve the Revised Employee Handbook. Seconded by Beth Correll. Motion carried 5-0,
- B. Consideration and/or action to approve or disapprove the proposal from Quiddity for GIS Asset Management, Beth Correll moved to approve the proposal for the GIS Asset Management system from Quiddity. Total cost of \$193,770 for Pressure Zone 2 including Hosting, and Licenses. Seconded by Jim Cox. Motion carried 5-0.
- C. Discuss proposal for implementing summer hours beginning June 1, 2024, through August 31, 2024. Four 10-hour days with staff being off either Monday or Friday. The proposed work

schedule would be 7:00 A.M. until 6:00 P.M. Lobby hours would remain the same. The board was receptive to the plan.

- D. Engineer's project report – Bill Lohrke reviewed the current project report, Exhibit A.
- E. Legal and professional reports
  - a. Auditors will be on-site beginning next Wednesday.

**General Manager Report**

- A. Update on Construction Projects. See Exhibit B. GM James Blackwood, updated the board on project status.
- B. Meter Project Status – James Stevens reported that Diehl meters are reading between 97 and 98 percent.

Mike Gilley adjourned the meeting at 6:07 P.M.



Beth Correll, Board Secretary