



Walnut Creek Special Utility District

P.O. Box 657
1155 Hwy. 199 West
Springtown, Texas 76082
(817) 220-7707
(817) 523-4463
Fax (817) 523-0359

Minutes for Walnut Creek SUD Board of Directors Regular Meeting December 16, 2024

Directors Present: Mike Gilley, Jim Cox, Beth Correll, Mark Green and Bill Roesicke.
Employees: James Blackwood, Jhanna Bogan, and Perry Day
Others Present: Trevor Truss

The meeting was called to order by Mike Gilley, at 4:00 P.M. noting the agenda was posted in accordance with Chapter 551, Texas Local Government Code. Quorum was established. The meeting was held at the District's office located at 1155 W Highway 199 Springtown, Texas. The invocation was given by Jim Cox. The Pledge of Allegiance was led by Beth Correll.

Open Forum – None

Consent Agenda – Jim Cox moved to approve the Consent Agenda as presented. Seconded by Bill Roesicke. Motion carried 5-0.

General Session:

- A. Consideration and/or action to approve RFP for Banking Services. Tabled
- B. Consideration and/or action to award or reject bids for Engineer's Project No. 537-062 16" & 12" Water Lines along FM 51, South of Springtown. Jim Cox moved to award the contract to NAE Enterprises, Inc. for the submitted bid of \$2,053,302.90. Seconded by Beth Correll. Motion carried 5-0
- C. Consideration and/or action to call for a General Election for three Board Members to be held on Saturday, May 3, 2025. Mark Green moved to call the General Election for three Board members to be held on Saturday, May 3, 2025. Seconded by Bill Roesicke. Motion carried 5-0
- D. Consideration and/or action to approve an Interlocal Agreement with TMLIRP for Cyber coverage. Jim Cox moved to approve the Interlocal Agreement with TMLIRP for Cyber coverage. Seconded by Bill Roesicke. Motion carried 5-0
- E. Consideration and/or action to update Regular Meeting dates for FY 2025. Beth Correll moved to update Regular meeting dates in January to Tuesday, January 21, 2025, and February to Tuesday, February 18, 2025. Seconded by Bill Roesicke. Motion carried 5-0
- F. Review costs for bonding employees and determine which employees are to be bonded. Tabled.
- G. Engineer's project report. Trevor Truss reviewed the current project report. Exhibit A.
- H. Legal and professional reports. James Blackwood stated that we are looking for a lawyer that is closer. We will be going out for RFP's soon.

General Manager Report

- A. Update on Construction Projects. See Exhibit B. GM James Blackwood, updated the board on project status.

Executive Session

Mike Gilley opened the Executive Session at 4:30 P.M.

Pursuant to Texas Government Code Sections 551.074, the Walnut Creek SUD Board of Directors will meet in Executive Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee – General Manager Contract

Mike Gilley reconvened into regular session at 5:10 P.M.

Action from Executive Session

Jim Cox moved to approve the General Manager employment Contract with noted changes on number 7. Seconded by Bill Roesicke. Motion carried 5-0

Mike Gilley adjourned the meeting at 5:11 P.M.



Beth Correll, Board Secretary

Exhibit A

E.S. & C. M., Inc.
Civil & Environmental Engineers · Planners · Construction Managers
Texas Registered Engineering Firm No. F-12080

December 12, 2024

Mr. James Blackwood, General Manager Walnut
Creek Special Utility District
P.O. Box 657
Springtown, Texas 76082

Engineer's Monthly Report to the Board of Directors Meeting For December 16, 2024

Dear Mr. Blackwood:

For your Board of Directors Meeting, I have listed an outline of our work for the District as follows:

I. Bond Projects

Projects Under Construction:

1. Surface Water Treatment Plant Expansion
Contract Amount = \$4,298,000.00
Status: Actual construction start date July 2025 due to long lead times for treatment units.
2. 2 MG Ground Storage Tank at Plant Site
Contract Amount = \$2,549,400.00
Status: 70% complete
3. 0.5 MG Ground Storage Tank Rehab at Plant Site
Contract Amount = \$568,607.00
Status: Project Complete
4. FM 920 Booster Pump Station Expansion
Contract Amount = \$2,774,500.00
Status: 60% complete
5. 1 MG Ground Storage Tank at FM 920 Booster Pump Station
Contract Amount = \$1,544,000.00
Status: 70% complete

6. FM 51 Booster Pump Station
Contract Amount = \$2,789,300.00
Status: 60% complete
7. 0.5 MG Ground Storage Tank at FM 51 Booster Pump Station
Contract Amount = \$1,292,400.00
Status: 70% complete
8. 0.5 MG Elevated Storage Tank at Thomas Rd. and Johnnie Dr.
Contract Amount = \$2,163,000.00
Status: 20% complete
9. Water Line Between Keeter Elevated Tank and Jaybird Booster Station
Contract Amount = \$7,199,912.79
Status: 80% complete

Total Project Contract Amounts = \$22,629,719.79

Projects in Design Phase:

1. 1.5 MG Ground Storage Tank Partition Curtain
Plans are complete for this project. This project bidding and construction Fall/Winter months when water demand is lowest.
2. FM 51 Elevated Storage Tank
The 1 acre site for this tank has been finalized and is waiting on formal closing. The plans for the tank have been revised based on the new site and are in the final completion stage. Once the land deal is closed the geotechnical engineering group can get on site and do the boring work and issue a geotechnical report. After that the project will be bid.
3. FM 51 16" and 12" Water Lines
This project bid opening was on December 5, 2024. Low Bidder was NAE Enterprises, Inc. with a bid of \$2,053,302.90. The Engineer's Estimate was \$2,781,172.00. We recommend awarding the contract to NAE Enterprises, Inc.
4. 12" Water Line Knob Hill From Jay Bird Ln. to FM 730
The contracts have been executed. Construction is set to begin in early January.

5. Three Skillet Rd., Roads Ln & Shady Ln. 12", 8" & 6" Water Lines
Survey work is ongoing. We anticipate completing the plans and having this project out for bid close to the beginning of 2025.

6. 20" Water Line From FM 920 Booster Pump to Agnes Elevated Storage Tank
Survey work is to begin on this project in mid-October. We anticipate completing the plans and having this project out for bid close to the beginning of 2025.

II. Private Developments

We have been in the process of reviewing residential subdivisions and R.V. parks in the past month including the following:

Terra Vista Estates – 355 Lots off Hwy 199
New Paradise HS
Legacy Ranch – FM 2048

III. Miscellaneous Projects and Work

Sincerely,

Trevor Truss, P.E.
Project Manager
E.S.&C.M., Inc. Engineers

General Managers Report

- Construction on the following projects, from the bond, are underway in some form: -
 - 1,000,000 gallon ground storage tank on F.M.920. This tank is complete and waiting to be painted.
 - 2,000,000 gallon ground storage tank at the water plant. The tank is complete and sand blasting is underway in preparation for painting.
 - 2, 2 million gallons a day filters at the water plant. On order will not come in until around the first of 2025
 - Booster plant expansion F.M.920 ties in with 1,000,000 gallon tank at this location and is between 75 and 80 percent complete.
 - South F.M. 51 booster pump station. Construction has started.
 - _500,000 gallon storage tank south F.M. 51. Construction is near complete on tank piping is still being installed and the tank is awaiting paint crew.
 - Major water line upgrade from Keeter Rd to Jaybird lane consisting of:
 - 27,504' of 16" water line
 - 18,273' of 12" water line
 - 2,052' of 8" water line. This project is 70% complete. Construction was slowed by the Wise County Commissioner and Engineer. The project has been nearly completely stopped awaiting permits from the wise county commissioners court.
 - _500,000 gallon elevated tank Thomas Rd. Construction has begun.
- Construction projects that have been completed from the bond

- Emergency 16" water line upgrade from Jaybird Lane to Veal Station Rd.

_ Upgrade of 300,000 gallon elevated storage tank (Partagas Tank) raising the tank 58' higher

- Emergency repairs to 500,000 gallon clear well at water plant

- Bids were opened for the

16" water line upgrade in the Agnes area December the 5th.

- Bids will be taken soon for the 500'000 gallon storage tank to be built South of Veal Station Rd on Melvin Woody's property.

- Construction will begin around the first of the year on the bond project upgrading lines down Knobhill Rd to FM 730.

- 45 new meters have been set, 67 meters changed out and 116 MIU units have been set since last month's meeting
- The paperwork for the land purchase from Melvin Woody South of Veal Station Rd on FM 51 is being looked over by MR. Woody's lawyer/land manager. A land contract is being put together and the land purchase should be complete by the end of December.
- Water leaks requiring Boil Water notices since the last meeting are attached.
- On 12/4/24 Jim Cox and myself attended the monthly meeting of the South Wise water district being formed by several entities in Wise County.