



Walnut Creek Special Utility District

P.O. Box 657
1155 Hwy. 199 West
Springtown, Texas 76082
(817) 220-7707
(817) 523-4463
Fax (817) 523-0359

Minutes for Walnut Creek SUD Board of Directors Regular Meeting November 18, 2024

Directors Present: Mike Gilley, Jim Cox, Beth Correll, and Bill Roesicke

Absent: Mark Green

Employees: James Blackwood, Denise Taylor, Beverly Griffith, Perry Day, and James Stevens

Others Present: Trevor Truss

The meeting was called to order by Mike Gilley, at 4:00 P.M. noting the agenda was posted in accordance with Chapter 551, Texas Local Government Code. Quorum was established. The meeting was held at the District's office located at 1155 W Highway 199 Springtown, Texas. The invocation was given by Jim Cox. The Pledge of Allegiance was led by Beth Correll.

Open Forum – No participation.

Consent Agenda – Jim Cox moved to approve the Consent Agenda as presented. Seconded by Bill Roesicke. Motion carried 4-0.

General Session:

- A. Discussion and/or action to support and participate in the new water district in Wise County. Mayor John Cabrales, Jr. from New Fairview spoke to the board about progress in creating the Wise Regional Water District. He stated that the steering committee was asking the Walnut Creek SUD board to approve a resolution that states the district is supportive of this endeavor. Beth Correll moved to approve the resolution. Seconded by Jim Cox. Motion carried 4-0.
- B. Consideration and/or action to award or reject bids for Engineer's Project No. 537-119 Knob Hill Road 12" Water Line From Jay Bird Lane to Boyd Road. Jim Cox moved to award the contract to Kitching & Company LLC for the submitted bid of \$2,229,533.68. Seconded by Bill Roesicke. Motion carried 4-0.
- C. Consideration and/or action to update the Financial Policy. Mike Gilley moved to accept the Financial Policy. Seconded by Beth Correll. Motion carried 4-0.
- D. Consideration and/or action on proposed 2025 budget. Beverly Griffith went over some line items of interest and answered questions. Jim Cox moved to approve the 2025 budget. Seconded by Beth Correll. Motion carried 4-0.
- E. Consideration and/or action to obtain new legal representation. Due to health issues, George Staples has resigned as the District's attorney. The board directed GM James Blackwood to begin the process of obtaining new legal counsel.

- F. Consideration and/or action to add stepparents to the Employee Handbook Section 7.10 (b) Administrative, Emergency, and Bereavement Leave. Bill Roesicke moved to add stepparents to the Employee Handbook Section 7.10 (b) Administrative, Emergency, and Bereavement Leave. Seconded by Beth Correll. Motion carried 4-0
- G. Engineer's project report – Trevor Truss reviewed the current project report, Exhibit A.

General Manager Report

- A. Update on Construction Projects. See Exhibit B. GM James Blackwood, updated the board on project status.
- B. Meter Project Status – James Stevens reported that Zone 3 was at 98% read rate. There are still about 600 meters that need to be changed to Diehl. Zone 2 will be the next one that will be focused on to improve the read rate. Zone 4 will be next as they have the fewest issues.

Executive Session

Mike Gilley opened the Executive Session at 5:00 P.M.

Pursuant to the Texas Government Code, Section 551.074, the Walnut Creek SUD Board of Directors will meet in Executive Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee – General Manager Evaluation

Mike Gilley reconvened into regular session at 6:11 P.M.

Action from Executive Session

No action taken.

Mike Gilley adjourned the meeting at 6:14 P.M.



Beth Correll, Board Secretary