



Walnut Creek Special Utility District

P.O. Box 657
1155 Hwy. 199 West
Springtown, Texas 76082
(817) 220-7707
(817) 523-4463
Fax (817) 523-0359

Minutes for Walnut Creek SUD Board of Directors Regular Meeting October 21, 2024

Directors Present: Mike Gilley, Mark Green, Beth Correll, and Bill Roesicke

Absent: Jim Cox

Employees: James Blackwood, Jhanna Bogan, Beverly Griffith and James Stevens

Others Present: Trevor Truss

The meeting was called to order by Mike Gilley, at 4:02 P.M. noting the agenda was posted in accordance with Chapter 551, Texas Local Government Code. Quorum was established. The meeting was held at the District's office located at 1155 W Highway 199 Springtown, Texas. The invocation was given by Beth Correll. The Pledge of Allegiance was led by Bill Roesicke.

Open Forum – Jane Galvin at 128 Clayton Crossing spoke about the current Stage 2 restrictions encouraging the district to go back to Stage 1. She stated that in Parker County there was a way to deny development.

Consent Agenda – Beth Correll moved to approve the Consent Agenda as presented. Seconded by Bill Roesicke. Motion carried 4-0.

General Session:

- A. Consideration and/or action to authorize sending out RFPs for depository services. Beverly Griffith to prepare RFP. James Blackwood will place the item on the agenda in December. No action taken.
- B. Consideration and/or action to update the Investment Policy. Mark Green moved to update the Investment Policy. Seconded by Beth Correll. Motion carried 4-0
- C. Consideration and/or action to approve mid-year budget adjustments. Bill Roesicke moved to approve mid-year budget adjustments. Seconded by Beth Correll. Motion carried 4-0
- D. Consideration and/or action to add grandparents to the Employee Handbook Section 7.10 (b) Administrative, Emergency, and Bereavement Leave. Beth Correll moved to add grandparents to the Employee Handbook Section 7.10 (b) Administrative, Emergency, and Bereavement Leave. Seconded by Bill Roesicke. Motion carried 4-0
- E. Engineer's project report – Trevor Truss reviewed the current project report, Exhibit A.

General Manager Report

- A. Update on Construction Projects. See Exhibit B. GM James Blackwood, updated the board on project status.

Executive Session

Mike Gilley opened the Executive Session at 4:45 P.M.

Pursuant to the Texas Government Code, Section 551.074, the Walnut Creek SUD Board of Directors will meet in Executive Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee – General Manager Evaluation

Mike Gilley reconvened into regular session at 5:11 P.M.

Action from Executive Session

No action taken.

Mike Gilley adjourned the meeting at 5:13 P.M.


Beth Correll, Board Secretary

Exhibit A

E.S. & C. M., Inc.

Civil & Environmental Engineers · Planners · Construction Managers
Texas Registered Engineering Firm No. F-12080

October 21, 2024

Mr. James Blackwood, General Manager Walnut
Creek Special Utility District
P.O. Box 657
Springtown, Texas 76082

Engineer's Monthly Report to the Board of Directors Meeting For September 16, 2024

Dear Mr. Blackwood:

For your Board of Directors Meeting, I have listed an outline of our work for the District as follows:

I. Bond Projects

Projects Under Construction:

1. Surface Water Treatment Plant Expansion
Contract Amount = \$4,298,000.00
Status: Actual construction start date July 2025 due to long lead times for treatment units.
2. 2 MG Ground Storage Tank at Plant Site
Contract Amount = \$2,549,400.00
Status: 45% complete
3. 0.5 MG Ground Storage Tank Rehab at Plant Site
Contract Amount = \$568,607.00
Status: Project Complete
4. FM 920 Booster Pump Station Expansion
Contract Amount = \$2,774,500.00
Status: 35% complete
5. 1 MG Ground Storage Tank at FM 920 Booster Pump Station
Contract Amount = \$1,544,000.00
Status: 30% complete

6. FM 51 Booster Pump Station
Contract Amount = \$2,789,300.00
Status: 35% complete
7. 0.5 MG Ground Storage Tank at FM 51 Booster Pump Station
Contract Amount = \$1,292,400.00
Status: 30% complete
8. 0.5 MG Elevated Storage Tank at Thomas Rd. and Johnnie Dr.
Contract Amount = \$2,163,000.00
Status: Construction to start November 2024
9. Water Line Between Keeter Elevated Tank and Jaybird Booster Station
Contract Amount = \$7,199,912.79
Status: 60% complete

Total Project Contract Amounts = \$22,629,719.79

Projects in Design Phase:

1. 1.5 MG Ground Storage Tank Partition Curtain
Plans are complete for this project. This project bidding and construction Fall/Winter months when water demand is lowest.
2. FM 51 Elevated Storage Tank
The 1 acre site for this tank has been finalized and is waiting on formal closing. The plans for the tank have been revised based on the new site and are in the final completion stage. Once the land deal is closed the geotechnical engineering group can get on site and do the boring work and issue a geotechnical report. After that the project will be bid.
3. FM 51 16" and 12" Water Lines
Plans are complete for this project. This project will be advertised for bid the first week of November with bid opening around the last week of November.
4. 12" Water Line Knob Hill From Jay Bird Ln. to FM 730
This project was advertised for bid on October 17, 2024. The bid opening is scheduled for 1:00 pm on October 31, 2024.
5. Three Skillet Rd., Roads Ln & Shady Ln. 12", 8" & 6" Water Lines
Survey work is ongoing. We anticipate completing the plans and having this project out for bid close to the beginning of 2025.

6. 20" Water Line From FM 920 Booster Pump to Agnes Elevated Storage Tank
Survey work is to begin on this project in mid-October. We anticipate completing the plans and having this project out for bid close to the beginning of 2025.

II. Private Developments

We have been in the process of reviewing residential subdivisions and R.V. parks in the past month. In particular, we have developed preliminary costs and participation cost for constructing a 12" water line along F.M. 730 to serve a 500 Unit R.V. park. This includes a Preliminary Engineering Report. The engineer for the R.V. park stated that his client was receptive to the cost we had developed for approximately 6,200 L.F. of 12" water line that would extend north along F.M. 730 from Knob Hill Road. We have also been working with the developer of Terra Vista on a proposed 355 lot subdivision off of Hwy 199 to the east of Big Salty Lane as well as the developers of a few smaller subdivisions throughout the District.

III. Miscellaneous Projects and Work

We had a meeting with Tarrant Regional Water District on September 13, 2024. This meeting involved TRWD, Walnut Creek SUD and attorneys representing Walnut Creek SUD. The purpose of this meeting was to discuss various topics including the future of Lake Bridgeport as a viable water resource, options for making more water available from Lake Bridgeport. Other topics discussed included options for using Eagle Mountain Lake as another water source for Walnut Creek SUD. We have put together multiple TxDOT permit packages for permitting water lines to be installed in TxDOT right of way.

Sincerely,

Trevor Truss, P.E.
Project Manager
E.S.&C.M., Inc. Engineers

General Managers Report

- Construction on the following projects, from the bond, are underway in some form: -
 - 1,000,000 gallon ground storage tank on F.M.920. This project is at about 50% complete
 - 2,000,000 gallon ground storage tank at the water plant. This project is between 75 and 80% complete
 - 2, 2 million gallon a day filters at water plant. On order will not come in until around the first of 2023
 - Booster plant expansion F.M.920 ties in with 1,000,000 gallon tank at this location and is about 50% complete
 - South F.M. 51 booster pump station. 5% complete(dirt work)
 - 500,000 gallon storage tank south F.M. 51. 45% complete
 - Major water line upgrade from Keeter Rd to Jaybird lane consisting of:
 - 27,504' of 16" water line
 - 18,273' of 12" water line
 - 2,052' of 8" water line. This project is 60%
 - 500,000 gallon elevated tank Thomas Rd. Dirt work only
- Construction projects that have been completed from the bond
 - Emergency 16" water line upgrade from Jaybird Lane to Veal Station Rd.
 - Upgrade of 300,000 gallon elevated storage tank (Partagas Tank) raising the tank 58' higher
 - Emergency repairs to 500,000 gallon clear well at water plant

- Advertisement for bid for the Water line project along Knobhill Rd was in last week's paper and will be in this week's paper. Bids will be opened on 10/31/24
- Bids will taken within the next couple of months for:
 - water line upgrade from FM 920 pump station to Agnes Storage
 - 500,000 gallon elevated storage tank on FM 51 South
 - There are also many smaller projects to be completed with Bond money
- There have been Four water leaks requiring boil water notices since last months meeting:
 - 9/18 leak on Goshen Rd approx. 40 Homes affected BWN rescinded 9/20
 - 9/23 leak on CR 3672, 8 homes affected. BWN rescinded 9/25
 - 10/4 leak on JE Woody near Sculptors park entrance. All of Sculptors Park and 6 houses on South Birch Affected. BWN rescinded 10/9 (took longer than usual due to lab being closed on the weekend)
 - 10/9 leak on Midway Rd Affected homes on Midway, Deer Grove Ct and Country Meadows Ct. BWN rescinded 10/16 (lab took longer than usual to process samples.)
- 61 new meters have been set, 71 meters changed out and 115 MIU units have been set since last month's meeting
- The paperwork for the land purchase from Melvin Woody South of Veal Station Rd on FM 51 is being looked over by MR. Woody's lawyer/land manager. As soon as this is complete the district will complete the purchase.