



Walnut Creek Special Utility District

P.O. Box 657
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Minutes for Walnut Creek SUD Board of Directors Regular Meeting October 16, 2023

Directors Present: Mike Gilley, Al Garrett, Beth Correll, Jim Cox, and Frank Henderson
Employees: James Blackwood, Denise Taylor, and James Stevens
Others Present: Bill Lohrke

The meeting was called to order by Mike Gilley, at 4:00 P.M. noting the agenda was posted in accordance with Chapter 551, Texas Local Government Code. Quorum was established. The meeting was held at the District's office located at 1155 W Highway 199 Springtown, Texas. The invocation was given by Beth Correll. The Pledge of Allegiance was led by Frank Henderson.

Open Forum – The following customer spoke during the open forum.

- o No participation

Consent Agenda – Jim Cox asked that item C be removed from the Consent Agenda to be discussed during the General Session. Al Garrett moved to approve items A, B, and D on the consent agenda as presented. Seconded by Beth Correll. Motion carried 5-0.

General Session:

Item C from Consent – Approve income and expense reports for September 2023. Jim Cox asked about some of the delinquent accounts that were presented. Responses were given and found acceptable. Jim Cox moved to approve item C from the Consent Agenda. Seconded by Frank Henderson. Motion carried 5-0.

- A. Review the current Investment Policy for updates. The final policy will be presented at the regular November meeting for approval. Jim Cox presented some samples from cities to use as examples for the updates.
- B. Initial review of the FY 2024 Proposed Budget. The board chose the 5 percent salary increase.
- C. Designate two trucks, boring machine with trailer, and a Ditch Witch as obsolete so they can be sold or auctioned. Motion by Jim Cox to make the listed items obsolete so they can be disposed of. Seconded by Al Garrett. Carried 5-0.
- D. Customer James Snyder from Fountain of Faith Church requested to address the board concerning issued with the water line installation. Mr. Snyder brought up several issues that he encountered including no permission was sought for parking on the property, dirt, gravel, and sand blocked doorways, large ditch was unmarked. The 96" sign was damaged twice. An 8" gap in the concrete. He was assured that all the items would be corrected once the project was completed.
- E. Engineer's project report – Bill Lohrke reviewed the current project report, Exhibit A.

F. Legal and professional reports

1. 2023 Bond Update – The bond proceeds will be received on October 18, 2023.

General Manager Report

A. Update on Construction Projects. See Exhibit B. GM James Blackwood, updated the board on project status.

B. Meter Project Status

- a. James Stevens reported that Sensus/Setflow meters were working at 30%. Diehl meters for Zone 2 are working at 96%, Zone 3 at 95%, and Zone 4 at 97%. 75 MIUs have been replaced and others are being replaced as they are found to be inoperable. 500 MIUs are due soon. Meters are on auto ship of 108 per month.

Motion by Beth Correll to adjourn the meeting at 5:23 P.M. Seconded by Al Garrett. Motion carried 5-0.



Beth Correll, Board Secretary

Exhibit A

E.S. & C. M., Inc.

Civil & Environmental Engineers · Planners · Construction Managers
Texas Registered Engineering Firm No. F-12080

October 12, 2023

Mr. James Blackwood, General Manager
Walnut Creek Special Utility District
P.O. Box 657
Springtown, Texas 76082

Engineer's Monthly Report to the Board of Directors

Dear Mr. Blackwood:

For your Board of Directors Meeting, I have listed an outline of our work for the District as follows:

I. 16" Water Distribution Lines

Engineer's Project No. 537-099

16" Water Line along State Hwy. 199, then down Newsome Mound Road to Veal Station Road.

Contractor: Acadia Services, LLC

Notice To Proceed With Construction dated April 9, 2023

Contract Amount: \$7,386,287.00

Major Bid Item: 16" PVC Pipe, 23,589 L.F.

Amount Installed to date: 23,000 L.F. Estimated

Also, the Contractor is finalizing the boring of State Hwy. 199 and creek crossings. The Contractor has three construction crews working on this project. This project will be completed by October 25, 2023. This project is approximately 98% complete. We are in the process of preparing "As Built Plans".

II. 10" Water Lines to Proposed Azle I.S.D. Elementary School

Engineer's Project No. 537-099 (A)

Contractor: Timco Blasting & Coating Systems, Inc.

Notice To Proceed With Construction dated May 22, 2023

Original Contract Amount: \$979,310.00

Change Order No. 1: Contract Reduction Amount (-) \$157,685.00

New Contract Amount: \$821,625.00

We redesigned this project and followed a cross country route that would become a future subdivision street. This eliminated the expensive route along Veal Station Road.

This project has been completed and the 10" Water Line has been placed into service. We are preparing "As-Built Plans" for the District.

III. Reconstruct and Elevate the Partagas 300,000 Gallon Elevated Storage Tank

Engineer's Project No. 537-099 (B)

Contractor: Phoenix Fabricators & Erectors, Inc.

Notice To Proceed With Construction dated May 22, 2023

Contract Amount: \$979,310.00

New Contract Amount: \$901,135.00

The Reconstructed Tank has been placed into service. The Tank has been elevated and the Tank exterior was in the process of being painted, however we asked the Contractor to stop painting so that the Tank could be filled with water. The Tank Contractor was asked to return to the site when the 16" Water Main has been completed and connected to the Tank Supply Line. When the 16" Water Line is completed in October, then the Tank can be temporarily taken out of service so that both the exterior and interior of the Tank can be painted.

We prepared supplemental hydraulic calculations which indicates very good water pressure at the school for fire protection.

Please note that due to the extremely hot weather, the Water Distribution System could not support the tank being filled due to high water usage. When the 16" Water Line is completed in October, then the Tank can be filled. Likewise, the Tank can be temporarily taken out of service for completion of Tank painting when the 16" Water Line is completed and connected to water lines along Veal Station Road.

- IV. The Formal Bond Application to the T.C.E.Q. that addresses approximately 20 individual projects has been Approved by the T.C.E.Q. The \$2,516,202 surplus funds are now available. The Revenue Bonds of \$40,000,000.00 has been sold and said \$40,000,000.00 should be available by October 16, 2023, based upon information we received from the Financial Advisor.

We have completed the design for the vast majority of the 20 projects, except for the two Elevated Storage Tank projects. One site on Thomas Road, near the intersection of Dobbs Trail, has been purchased by the District. The second site

adjacent to F.M. 51 is being negotiated with the property owner. It is very important that we have the permission of the landowner to conduct needed survey work for that Proposed Elevated Storage Tank. Likewise, we are awaiting the land owner's permission to conduct survey work on the 20' wide easement between F.M. 51 and Hutcheson Hill Road.

We have completed Water Distribution Plans for a large area between the Keeter Elevated Storage Tank and the Jay Bird Lane Booster Pump Station. We are near completion of Water Distribution Plans along F.M. 51, however in order to complete these plans, we need the Elevated Storage Tank site to be purchased and permission from the land owner to survey the 20' wide easement between F.M. 51 and Hutcheson Hill Road.

- V. We are in the process of completing our Disinfection Study Report i.e., "C.T. Study", for the Surface Water Treatment Plant. We are basing said study on a daily production of 14 Million Gallons per Day (MGD). We are coordinating our work with Mr. Mike Hollway, the Chief Plant Operator.
- VI. We have added the 20" water main from F.M. 920 Booster Pump Station to S.H. No. 199, then eastward along, S.H. No. 199 to the Agnes Elevated Storage Tank. This project replaced the water service to the **City of Peaster which was deleted**. We are now preparing aerial plan pictures for this project.
- VII. Other Items or projects that we are addressing is a new Surface Water Treatment Plant that will be needed within the next 5 to 8 years, if not sooner. The Plant will be designed for a treatment capacity of 28 MGD. This project has been tentatively reviewed and the facility concept has been approved by the Tarrant Regional Water District (T.R.W.D.). We are in the process of reviewing the T.R.W.D.'s offer to add a secondary supply of raw water from their 96" Raw Water Line, located near the southeastern portion of the District's Service Area. This offer was to supplement the District's need for future raw water that may not be fully available from Lake Bridgeport. We completed our Preliminary Engineering Report for the needed new Water Treatment Plant on June 26, 2023. We have been in contact with the Tarrant Regional Water District concerning the connection to their raw water line located near the southeast side of the District's CCN. We have been coordinating the raw water projected demands for said future water plant on Lake Bridgeport

with Tarrant Regional Water District and with your Chief Plant Operator, Mr. Mike Holloway.

Other monthly work is to respond to water service requests by the subdivision developers and R.V. Park developers.

This shall conclude our Report to the Board of Directors, this 12th day of October, 2023.

Sincerely,

Bill Lohrke
Senior Project Manager

10/16/23 Walnut Creek Board of Directors Meeting Exhibit B

General Managers Report:

- The final tie-ins on the 16" line project will be completed as follows:
Jaybird Lane 10/17/23
Oklahoma Street 10/17/23

Newsom Mound South of Gilley Rd. 10/18/23
Newsom Mound at Partagas Dr. 10/18/23

Newsome Mound at Partagas tank entry 10/21/23
Newsom Mound at Veal Station Rd 10/21/23

The Partagas tank entry and Veal Station tie-ins are being done on a Saturday due to the fact of them affecting both school campuses on Hwy 730.

Once these tie-ins are completed, clean up and restoration of barditches driveways etc. will begin.

Pressure testing, filling, flushing and Bacterial testing will also begin after the completion of tie-ins.

- The utility easement across Mr. Olmstead's property from Hwy 51 South to Hutchison Hill Rd is moving forward. The simple easement agreement will be sent to his offices this week. Once the easement is signed surveying can begin. Also upon receiving this easement the district will more actively pursue purchase of the property on the East side of Hwy 51 (Woody property), for the site of the proposed elevated water storage tank.
- The money from the \$40,000,000 bond is set to be received on or about 10/18/23
- The district received its new pricing for raw water purchased from TRWD. The cost is going from \$1.25503 to \$1.35379 per 1000 gallons. This will be an increase of roughly \$216,000 per year. At this time the district will absorb the increase, without raising rates to our customers.
- The district received a \$450,000 payment from the city of Boyd as compensation for the 180 water connections that have been completed in their Springhill Addition.
- There have been 114 new meter services added to the district's system since the time of the last meeting on 9/18/23. That is approximately 4 meters per day.
- 4 leaks have been repaired since the meeting on 9/18/23. One caused by a contractor line strike and the other 3 caused by line failure.
- All personnel positions have been filled.