



Walnut Creek Special Utility District

P.O. Box 657
1155 Hwy. 199 West
Springtown, Texas 76082
(817) 220-7707
(817) 523-4463
Fax (817) 523-0359

Minutes for Walnut Creek SUD Board of Directors Regular Meeting January 21, 2025

Directors Present: Mike Gilley, Jim Cox, Beth Correll, Mark Green and Bill Roesicke.
Employees: James Blackwood, Denise Taylor, Beverly Griffith, Perry Day, and James Stevens
Others Present: Trevor Truss

The meeting was called to order by Mike Gilley, at 4:00 P.M. noting the agenda was posted in accordance with Chapter 551, Texas Local Government Code. Quorum was established. The meeting was held at the District's office located at 1155 W Highway 199 Springtown, Texas. The invocation was given by Beth Correll. The Pledge of Allegiance was led by Jim Cox.

Open Forum – None

Consent Agenda – Jim Cox moved to approve the Consent Agenda as presented. Seconded by Bill Roesicke. Motion carried 5-0.

General Session:

- A. Review costs for bonding employees and determine which employees are to be bonded. After discussion it was determined that the three board officers will have \$25,000 bonds. The other two board officers will have \$10,000 bonds. Jim Cox moved to update the current policy with these changes. Seconded by Beth Correll. Motion carried 5-0.
Jim Cox moved to approve a \$10,000 bond for the General Manager and the three Investment Officers. Seconded by Beth Correll. Motion carried 5-0.
- B. Consideration and/or action to approve RFP for Banking Services. Tabled
- C. Consideration and/or action to approve contracts with Parker and Wise Counties for election services for Saturday, May 3, 2025. The Wise County contract wasn't received prior to the meeting. Beth Correll moved to approve the Parker County contract. Seconded by Bill Roesicke. Motion carried 5-0. The Wise County contract will be brought to the board once it's received.
- D. Engineer's project report. Trevor Truss reviewed the current project report. Exhibit A.
- E. Legal and professional reports. Election update. Two packets have been picked up as of the meeting with one being returned.

General Manager Report

- A. Update on Construction Projects. See Exhibit B. GM James Blackwood, updated the board on project status. He introduced Dalton Frazier that will work on tracking work orders and other projects.

- B. Meter Project Status – James Stevens stated that the three zones are reading at 98%. Mitigation continues for non-working meters.

Mike Gilley adjourned the meeting at 4:41 P.M.


Beth Correll
Beth Correll, Board Secretary

Exhibit A

E.S. & C. M., Inc.
Civil & Environmental Engineers · Planners · Construction Managers
Texas Registered Engineering Firm No. F-12080

January 17, 2025

Mr. James Blackwood, General Manager Walnut
Creek Special Utility District
P.O. Box 657
Springtown, Texas 76082

Engineer's Monthly Report to the Board of Directors Meeting For January 21, 2025

Dear Mr. Blackwood:

For your Board of Directors Meeting, I have listed an outline of our work for the District as follows:

I. Bond Projects

Projects Under Construction:

1. Surface Water Treatment Plant Expansion
Contract Amount = \$4,298,000.00
Status: Actual construction start date July 2025 due to long lead times for treatment units.
2. 2 MG Ground Storage Tank at Plant Site
Contract Amount = \$2,549,400.00
Status: 90% complete
3. 0.5 MG Ground Storage Tank Rehab at Plant Site
Contract Amount = \$568,607.00
Status: Project Complete
4. FM 920 Booster Pump Station Expansion
Contract Amount = \$2,774,500.00
Status: 60% complete
5. 1 MG Ground Storage Tank at FM 920 Booster Pump Station
Contract Amount = \$1,544,000.00
Status: 90% complete

8241 Mid-Cities Blvd., Suite 100, North Richland Hills, Texas 76182
Phone: (817) 268-0408 Fax: (817) 284-8408

6. FM 51 Booster Pump Station
Contract Amount = \$2,789,300.00
Status: 60% complete
7. 0.5 MG Ground Storage Tank at FM 51 Booster Pump Station
Contract Amount = \$1,292,400.00
Status: 90% complete
8. 0.5 MG Elevated Storage Tank at Thomas Rd. and Johnnie Dr.
Contract Amount = \$2,163,000.00
Status: 40% complete
9. Water Line Between Keeter Elevated Tank and Jaybird Booster Station
Contract Amount = \$7,199,912.79
Status: 80% complete
10. FM 51 16" and 12" Water Lines
Contract Amount = \$2,053,302.90
Status: 5% complete
11. 12" Water Line Knob Hill From Jay Bird Ln. to FM 730
Contract Amount = \$2,229,533.68
Status: 5% complete

Total Project Contract Amounts = \$29,461,956.37

Projects in Design Phase:

1. 1.5 MG Ground Storage Tank Partition Curtain
Plans are complete for this project. This project bidding and construction Fall/Winter months when water demand is lowest.
2. FM 51 Elevated Storage Tank
The 1 acre site for this tank has been finalized and is waiting on formal closing. The plans for the tank have been revised based on the new site and are in the final completion stage. Once the land deal is closed the geotechnical engineering group can get on site and do the boring work and issue a geotechnical report. We anticipate opening bids for this project the first week of March.

3. 20" Water Line From FM 920 Booster Pump to Agnes Elevated Storage Tank
Survey work is ongoing and should be finished around the beginning of February. We anticipate completing the plans and having this project out for bid around the end of March.

4. Three Skillet Rd., Roads Ln & Shady Ln. 12", 8" & 6" Water Lines
The completion of this project has been put on hold for now. We would like to see how much of the bond funds remain after bidding the FM 51 Elevated Tank and the 20" Water Line From FM 920 Booster Pump to Agnes Elevated Storage Tank. After that we can evaluate the project and see if there needs to be any changes to the scope of the proposed project.

II. Private Developments

We have been in the process of reviewing residential subdivisions and R.V. parks in the past month including the following:

New Paradise HS
4K Real Estate – Proposed 120 Lots on S. Reno Road
102 Dove Meadow, Boyd, TX

III. Miscellaneous Projects and Work

Sincerely,

Trevor Truss, P.E.
Project Manager
E.S.&C.M., Inc. Engineers

General Managers Report

- Construction on the following projects, from the bond, are underway in some form: -
 - 1,000,000 gallon ground storage tank on F.M.920. This tank is complete and painting is underway.
 - 2,000,000 gallon ground storage tank at the water plant. The tank is complete and painting is close to completion
 - 2, 2 million gallons a day filters at the water plant. On order and due to be shipped at any time.
 - Booster plant expansion F.M.920 ties in with 1,000,000 gallon tank at this location and is nearing completion
 - South F.M. 51 booster pump station. Construction is underway.
 - 500,000 gallon storage tank south F.M. 51. Construction is near complete on tank piping is still being installed and the tank is still awaiting paint crew.
 - Major water line upgrade from Keeter Rd to Jaybird lane consisting of:
 - 27,504' of 16" water line
 - 18,273' of 12" water line
 - 2,052' of 8" water line. This project is 70% complete. Construction was slowed by the Wise County Commissioner and Engineer. The project has been nearly completely stopped awaiting permits from the wise county commissioners court.
 - 500,000 gallon elevated tank Thomas Rd. Construction is underway
 - Bids were awarded for the water line project going from South Hwy 51 to Hutchison Hill Rd a construction gate is being installed and work is set to begin by the end of January.

- Construction projects that have been completed from the bond
 - Emergency 16" water line upgrade from Jaybird Lane to Veal Station Rd.
 - Upgrade of 300,000 gallon elevated storage tank (Partagas Tank) raising the tank 58' higher
 - Emergency repairs to 500,000 gallon clear well at water plant

Tank to Bids will be taken soon for the 500'000 gallon elevated storage be built South of Veal Station Rd on Melvin Woody's property.

- The preconstruction meeting for the 12" line upgrade along Knobhill Rd is on 1/21/25 construction will start within a couple of weeks

- 15 new meters have been set, 15 meters changed out and 93 MIU units have been set since last month's meeting
- 376 work orders were completed from December 16th thru January 15th
- The paperwork for the land purchase from Melvin Woody South of Veal Station Rd on FM 51 is being looked over by MR. Woody's lawyer/land manager. A land contract is being put together and the land purchase will be complete the week of 1/20/25
- There has been one boil water notice since December's meeting. See attached
- James Stevens and myself will be attending the meeting of the West Wise water district to follow progress reports.
- Emergency generator installation is underway at the water plant, Jaybird lane pump station and 2123 pump station. These meet TCEQ Emergency Preparedness Plan standards